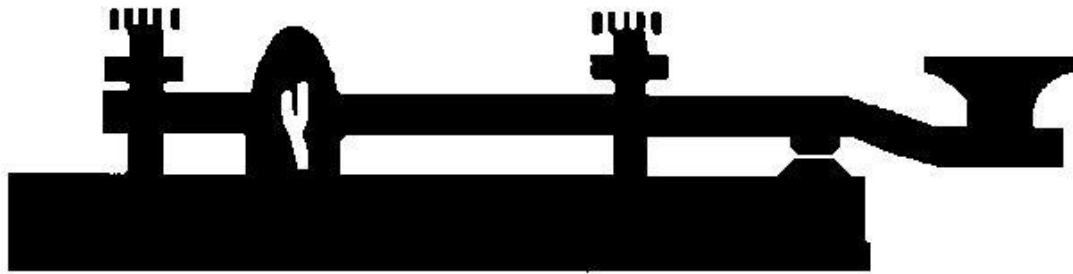


# Parkersburg Amateur



# Radio Klub

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## *Constitution and By-Laws*

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Adopted and effective November 13, 2023. Supersedes all previous versions

# Parkersburg Amateur Radio Klub (P.A.R.K.) Constitution

## Preamble

We, wishing to secure for ourselves the pleasures and benefits of the association of persons commonly interested in Amateur Radio, furthering the interest of operation in the Mid-Ohio Valley area, furthering better cooperation among its members and developing individual efficiency, do hereby enact this constitution as our governing law.

## Article I

All persons with a genuine interest in Amateur Radio shall be eligible for membership. Membership shall be by application and election upon the terms in the By-Laws of the club.

*see Section 2 P.A.R.K. By-Laws*

## Article II

Section 1: The officers of this club shall be; President, Vice Presidents, Secretary, and Treasurer.

Section 2: The officers of this club shall be elected by ballot of the members present, for a term of one year provided there is a quorum present at the first regular meeting—after September 1st of each year.

Section 3: (officer[s]) Vacancies occurring between elections must be filled by special ballot at the first regular meeting after which the vacancy(s) is announced.

## Article III

Section 1: The President shall preside at all meetings of the club and conduct the same according to the rules adopted; the President shall enforce due observance of this Constitution and By-Laws; decide questions of order, sign all official documents that are adopted by the club, and none other, and perform all duties customary to the office of the President.

Section 2: The Vice Presidents shall assume all duties of the President in the absence of the latter.

Section 3: The Secretary shall keep a record of the proceedings of all meetings, keep a role of members, submit applications for membership, carry on all correspondence and read

communications at each meeting. He/She shall at the end of her/his term, turn over all records in his/her possession belonging to the club to her/his successor.

Section 4: The Treasurer shall receive and receipt for all monies received and expended, pay no bills without proper authorization, keep a record of all assets, and shall at the end of his/her term, turn over everything in her/his possession belonging to the club to his/her successor.

*An annual audit of assets, liabilities and other matters of finance related to the club shall be conducted by two other active members—and their report is to be submitted in writing to the Secretary and announced to the membership for affirmation by the members—when the audit is completed.*

## Article IV

The By-Laws shall provide for regular and special meetings. At meetings the members present shall constitute a quorum for the transaction of business, but must include a minimum of two current-elected officers.

## Article V

The Parkersburg Amateur Radio Klub by majority vote (51%) of members present at any regular meeting, may levy upon the general membership such dues or assessments as shall be deemed necessary for the business of the organization within its object set forth in the *Preamble* thereof. Prompt payment of dues determines active and/or inactive membership status.

*see Section 4 P.A.R.K. By-Laws*

## Article VI

The Constitution or By-Laws may be amended by 2/3 vote of those members present at a regular meeting. Proposals for amendments shall be submitted in writing at a regular meeting and may not be voted on until the next regular meeting.

## Article VII

Parliamentary procedure shall govern all meetings.

# Parkersburg Amateur Radio Klub (P.A.R.K.) By-Laws

Adopted November 13, 2023, to replace all others.

Section 1: It shall be the duty of the Secretary to retain the P.A.R.K. Constitution and By-Laws and have the same with him/her at every meeting. She/He cause all changes and amended to be noted thereon and shall permit same to be consulted my members on request.

Section 2: Membership application for new members will be presented to the club by the Secretary at a regular meeting and may be voted upon immediately, providing members present vote 2/3 affirmative for membership, the applicant is an associate member on this vote. At the next regular meeting, without reasonable objection(s) and providing the active members present vote 2/3 affirmative—the associate member being considered shall be granted full membership on this vote. *Revocation of active membership shall require a majority (51%) vote by active members present at a properly called meeting specific to that purpose only.*

Section 3: Meetings. Regular meetings shall be held on the second Monday of each month at such place as the President shall order. Special meetings may be called by the President at any time. Notices shall be given (through various media) so that it may be assumed that all active members will have 24-hours notice of such meeting. Only such business stated in said notice will be conducted at such meeting.

Section 4: Dues. An annual assessment of \$16 dollars\* per calendar year for an individual or \$24 dollars\* per calendar year for a family (that resides under same roof) shall be assessed for membership(s) reference provisions of Article 5 P.A.R.K. Constitution. Dues provide funds for: repeater maintenance and operation and other club expenses.

An Associate Member's dues are waived for the remaining months left in the year prior to the next January 1st following the vote for the member's full membership, see Article V Section 2 P.A.R.K. By-Laws.

**\* All active-member's annual dues are payable January 1st of each calendar year see Article-5; Constitution.**

An inactive-member, regardless of inactivity duration, desiring to rejoin the club, shall remit a prorated dues amount for any part of the year remaining prior to and before the next January 1st dues renewal date. Upon fulfillment of these conditions a "yay/nay" voice vote by active-members present shall affirm the inactive-member to active-membership status with membership privileges.